

# 2018 Open Cut Sanitary Sewer Package

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Manager – Engineering

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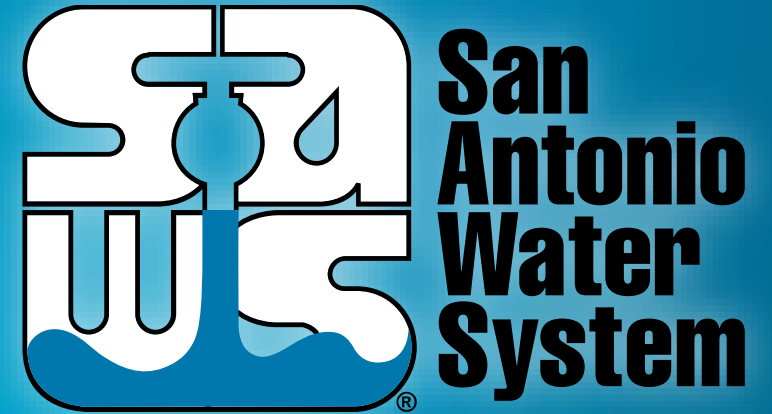
Manager – Contract Administration

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Engineer of Record



Non-Mandatory Pre-Bid Meeting

October 15, 2018

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# Oral Statements

- Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of these Projects. Changes, if any, will be addressed in writing only via an Addendum.

# Agenda

- General Information
- Small, Minority, Women and Veteran-Owned Business (SMWVVB) Requirements
- Contract Requirements
- Bid Packet Preparation
- Addendums
- Vendor Registration
- Bid Opening Dates/Time
- Technical Information

# General Information

- Non-mandatory pre-bid meeting
- Attendees should sign-in and sign-in sheet will be posted on SAWS website
- Key project information:
- Estimated Cost: \$1,400,408.00
- Calendar Days: 300
- Construction services being procured through IFB

# SMWVB Program Aspirational Goal

Industry	SMWVB Goal	Description
<b>Heavy Civil/Utility Construction</b>	<b>20%</b>	<ul style="list-style-type: none"><li>• Typically: Low-Bid</li><li>• Rarely: CMAR, Design-Build, or RFCSP</li></ul>

# Accepted SMWVB Certifications

- Minority Business Enterprise (MBE) (Includes AABE, HABE, NABE, and ABE)
- Small Business Enterprise (SBE)
- Woman-owned Business Enterprise (WBE)
- Veteran-owned Business Enterprise (Tracked)

## Accepted SMWVB Certification Agency

- **South Central Texas Regional Certification Agency**  
(Includes the Texas Historically Underutilized Business “HUB” Program)

### Minimum Qualifications for SMWVB recognition:

- SBE-Certified (even MBEs and WBEs)
- **Local office or local equipment yard**

# Good Faith Effort Plan (GFEP) FAQs

**Q: Is the 20% SMWVB goal mandatory?**

A: No, but we ask prime consultants to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.

**Q: What if I am having trouble finding SMWVB subconsultants?**

A: Please email the SMWVB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWVB-certified firms to contact.

**Q: What if my business is SMWVB-certified? Do I need to find SMWVB subs?**

A: If your firm is SMWVB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.

**Q: What if I have questions about the GFEP?**

A: Please contact the SMWVB Program Manager at 210-233-3420, or at [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org). GFEP questions can be asked at any time before the submittal is due.



# Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System & Subcontractor Changes

<https://saws.smwvb.com>



# Subcontractor Change Request

Any changes in subcontractors or suppliers requires prior approval from SAWS:

[http://www.saws.org/business\\_center/contractsol/forms.cfm](http://www.saws.org/business_center/contractsol/forms.cfm) or

[http://www.saws.org/business\\_center/contractsol/forms/SMWBChangeForm.pdf](http://www.saws.org/business_center/contractsol/forms/SMWBChangeForm.pdf)



Name of Contractor: \_\_\_\_\_  
 Project Name & Number: \_\_\_\_\_  
 Submits the following approval request of the following addition(s) and/or deletion(s) on the Affirmed List of Subcontractors, as originally submitted as part of the BID/PROPOSAL/CONTRACT.

**CHANGES**

ADD	DELETE	NAME OF SUBCONTRACTOR	SBE, MBE, VBE, WBE	DESCRIPTION OF WORK TO BE PERFORMED	PERCENT & DOLLAR AMOUNT OF CONTRACT
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				

**JUSTIFICATION**

\_\_\_\_\_  
 \_\_\_\_\_

**AFFIRMATION**

THE ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, I FUTHER UNDERSTAND AND AGREE THAT THIS DOCUMENT SHALL BE ATTACHED THERETO AND BECOME A BINDING PART OF THE CONTRACT.

Name & Title of Authorized Requestor: \_\_\_\_\_  
 Signature of Authorized Requestor: \_\_\_\_\_ Date: \_\_\_\_\_

SMWVB PROGRAM MANAGER: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_  
 CONTRACTING DIRECTOR: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_

Office Use Only: \_\_\_\_\_ S.F.U.R. System \_\_\_\_\_ CPMS \_\_\_\_\_ Project Hard File \_\_\_\_\_



# Contract Requirements

## Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis
- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Site visits are random and unannounced
- Interviews will be Conducted and will be private & confidential
- Payroll records are subject to review
- All apprenticeship programs will need to be approved by Department of Labor prior to starting
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments from SAWWS

# Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
  - Builder's Risk is waived and replaced by Installation Floater coverage (see Supplemental Conditions)
  - Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract
- Will ask for insurance prior to Board award to expedite execution of the contract

# Bid Packet Preparation

- Utilize and Submit the Bid Packet Checklist within the specifications
- SAWWS is requesting that the Statement of Bidder's Experience be completed and included by all bidders
- Double check all mathematical calculations and verify all extensions
- References and contact information must be verified prior to submitting bid(s)
- Addendums are now acknowledged on the Bid Proposals

# Addendum(s)

## Revisions, Clarifications, Questions and Answers (Q&A's)

- Questions deadline is October 16, 2018 by 4 P.M.
- Q&A's will be posted on SAWS website on October 19, 2018 by 10 A.M.
- Check our website regularly for the addendum posting.
- It is possible to have multiple addendums during the time frame in addition to the scheduled final addendum

# Vendor Registration & Notification (VRN)

## Reasons to Register in the VRN

- Receive bid notices directly in your email “Inbox”.
- Download bid documents.
- Subscribe to specific bids.
- Receive addendum notifications.

[http://www.saws.org/business\\_center/vendor/register.cfm](http://www.saws.org/business_center/vendor/register.cfm)

# Bid Opening Dates/Times

October 25, 2018 at 1:00 P.M.

- Bids may not be late
- Make arrangements if mailing and send directly to Contract Administration
- If delivering in person, bid packets will be turned in at Counter Services
  - Located in Customer Service Building
  - Do not drop off anywhere else unless noted in an Addendum (includes guard station or other tower)



# Project Background

- Bid for construction is for a specified contract with replacement of 3,400 LF 8” sanitary sewer mains by open cut construction.
- Project is part of the Consent Decree. See Special Conditions for additional information on these requirements.
- Contractor is to become familiar with the plans, locations, and specifications.

# Contract Requirements

## Supplemental Conditions

- Contractor shall perform the work with its own organization on at least 40% of the total original contract price.
- Bidder is required to submit Statement of Bidders Experience as part of their bid.
- Liquidated damages will be assessed as follows for final completion extending beyond contract time:

Liquidated Damages Charges		
Category	Duration (days)	Charge (\$) per day
Tier 1	1-7	\$460.00
Tier 2	8-14	\$540.00
Tier 3	15-21	\$600.00
Tier 4	22-28	\$640.00
Tier 5	29-35	\$670.00
Tier 6	36-42	\$690.00

Any days tallied after 42 days will be assessed as a Tier 6 rate.

# Contract Requirements

## Special Conditions

- Package consists of seven (7) “Worksites”.
- Multiple “Worksites” shall be under construction concurrently.
- No more than three (3) “Worksites” concurrently without written approval from SAWWS inspections.
- “Worksite #3” may not begin construction until after April 2019.
- Final completion of all “Worksites” shall be achieved in 300 calendar days.

# Contract Requirements

## Special Conditions

- Contractor shall prepare, research, submit, and layout site specific submittals including Storm Water Pollution Prevention Plan, Bypass Pumping Plan, Traffic Control Plan, and their approvals at no cost to SAWWS.
- Three (3) day notification by door hanger is required to residents and businesses impacted by construction.

# Contract Requirements

## Special Conditions

- There shall be no measurement or payment for:
  - Mobilization
  - Preparation of Right-of-Way
  - Insurance
  - Bonding
  - Permitting Costs
  - Temporary Fencing
  - Permanent Fencing (beyond what is quantified in the construction documents)
  - Clearing, Grubbing, Tree Pruning, Tree Removal, or Tree Protection

# Contract Requirements

## Special Conditions

- All work should be performed in public ROW, permanent easements or where Right-of-Entries with right to construct has been obtained.
- SAWS obtained Right-of-Entries with right to construct for several properties on “Worksite #1” and “Worksite # 4”.
- ROE’s included in Appendix. Pay close attention to terms and conditions for each property.

# Contract Requirements

## Special Conditions

- Contractor is responsible for obtaining remaining Right-of-Entries required for lateral work on private property on “Worksite #2”.
- Contractor may encounter existing AC water lines. Asbestos handling to be in accordance with Specification Item 3000. No removal required.

# Project Details

- Worksite # 1 – Alley between Edison & Fresno
  - Install 991 LF of 8” PVC sewer main and four (4) manholes.
  - Narrow Alley – approximately 10’ wide.
  - Laterals to be replaced in easement. No lateral work required on private property.
  - Brad Ave to be milled and overlaid 50’ beyond the trench.
  - One (1) tree is to be removed – no other tree removal permitted.



# Project Details

- Worksite # 2 – McCullough at Woodlawn and Mistletoe
  - Install 686 LF of 8” PVC sewer main and seven (7) manholes.
  - Grout abandon 334 LF of 8” sewer main on private property.
  - Laterals on private property to be re-routed to new sewer main.
  - Contractor to locate laterals on private property.
  - Separate COSA Permit required for each private property with plumbing work
  - Majority of “Worksite” to be milled and overlaid (except portion of E. Mistletoe).
  - Contractor to obtain Right-of-Entries.

# Project Details

- Worksite # 3 – Alley between Mary Louise and Furr Dr
  - Install 247 LF of 8” PVC sewer main and two (2) manholes
  - Narrow alley – approximately 12’ wide
  - CPS to relocate existing gas main prior to sewer construction
- Worksite # 4 – Alley between Notre Dame & Wake Forest
  - Abandon existing 8” sewer main on private property, rehabilitate existing manhole
  - Re-connect laterals to existing main within alleyway
  - SAWS has obtained Right-of-Entries with right to construct

# Project Details

- Worksite # 5 – Camino Santa Maria
  - Install 539 LF of 8” PVC sewer main and four (4) new manholes and three (3) manhole rehabilitations
  - Narrow work space at north side of project, north of Overhill.
  - No street cut permitted in Camino Santa Maria

# Project Details

- Worksite # 6 – Dorie St
  - Install 608 LF of 8” PVC sewer main and four (4) new manholes
  - Tie-in to an exist 60” FRP riser on an existing 84” sewer main
  - Abandon approximately 1900 LF of 8” sewer main in place within Wheatley Heights Sports Park (COSA Park) (NSPI)
  - Abandon six (6) manholes in place – pay item included
  - Portion of this worksite was not surveyed

# Project Details

- Worksite # 7 – Alley between Mandalay & Thorain
  - Install 342 LF of 8” PVC sewer main and one (1) new manhole and two (2) manhole rehabilitations.
  - Alley is approximately 16’ wide

# Contact Information

<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Stella Manzello	Contract Administrator	210-233-3854	<a href="mailto:Stella.Manzello@saws.org">Stella.Manzello@saws.org</a>
Marisol Robles	SMWVB Program Manager	210-233-3420	<a href="mailto:Marisol.Robles@saws.org">Marisol.Robles@saws.org</a>
Susan Rodriguez	SMWVB Program	210-233-2950	<a href="mailto:Susan.Rodriguez@saws.org">Susan.Rodriguez@saws.org</a>

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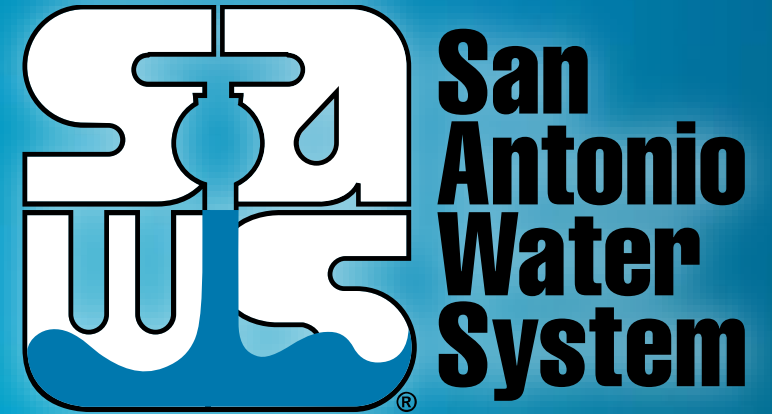
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